

# Edgely Boat Club

## Constitution and By-Laws

### ARTICLE I

- Section 1 The name of the club shall be the Edgely Boat Club of Edgely, Pennsylvania, hereafter referred to as the Club.
- Section 2 The distinguishing pennant of the Club shall be a pointed pennant with a silver propeller and the letters "E B C" imposed respectively on each blade over a blue field.
- Section 3 The purposes of the Club shall be scientific, educational, and recreational. The purposes shall be to promote good fellowship and interest among boaters, to meet the educational and entertainment needs of its members. The Club, through the efforts of the Board of Directors, including the Education Officer, shall strive to educate both members and non-members in the advancement of various areas of interest including, but not limited to, maritime studies, environmental awareness, water safety, and boating safety. The Club shall, from time to time, offer its facilities to the general public for the above mentioned activities and shall likewise offer such facilities to other private and public organizations whose aims are consistent with these goals. The Club shall have, as a matter of policy, literary, educational, and scientific resources available to benefit the general public, and that segment of the general public known as Club members. In addition, the Club will offer continuing education to its members and to the general public in various areas of interest as deemed appropriate by the Board of Directors.

### ARTICLE II

- Section 1 The regular meeting of the Club shall be held at the Clubhouse without notice on the third Tuesday of each month at eight (8) o'clock in the evening. A quorum of ten (10) active members must be present to conduct any business of the Club.
- Section 2 Special meeting by the Club may be held at the call of the Commodore or written request to the Commodore by five (5) active members. Only such business as stated in the call shall be transacted at such a special meeting. Seventy-two (72) hours notice of such a special meeting shall be posted in the Clubhouse and all members shall have been notified by telephone at the time of posting.
- Section 3 It shall be the duty of all active Club members to attend a minimum of six monthly Club meetings in a calendar year to remain in good standing. New members joining the Club after January are subject to this requirement on a pro-rated basis. A fine of \$10 per meeting, for every non-attended and non-excused meeting in excess of six, shall be charged to a member who does not comply with the rules for attendance at meeting. Meeting may be excused, however, by submitting a satisfactory written excuse to the Board of Directors for every quarter in which a meeting may be missed. Attendance at no meeting will result in termination of membership.

# Edgely Boat Club

## ARTICLE III

- Section 1 The Officers of the Club shall consist of the Commodore, Vice-Commodore, Rear Commodore, Fleet Captain, Recording Secretary, Treasurer, Membership Chairman, two Trustees and an Advising Trustee. The Commodore, Vice-Commodore, Rear Commodore, and Fleet Captain shall be know as the Flag Officers.
- Section 2 The Club will be governed by the Board of Directors, which will consist of the above named Officers.
- Section 3 The Officers shall be nominated at the regular meeting in October and elected at the regular meeting in November. A nominating Committee is to be selected by the Commodore at the September meeting. Officers are to be sworn into office at the December meeting and assume their duties immediately under "New Business." A meeting of all outgoing and incoming officers shall take place sometime between the November and December meeting to exchange records, audit accounts, and have duties explained. This meeting shall be called at the incoming Commodore's discretion.
- Section 4 The term of office for all officers shall be for one year.

## ARTICLE IV

- Section 1 It shall be the duty of the Commodore to preside at all meeting and to govern the same in accordance with "Robert's Rules of Order," to preserve order, to see that all officers perform their respective duties, to enforce the *Constitution and By-Laws* and *Rules and Regulations*, and to appoint all needed Committees not covered under the *Constitution and By-Laws* of which he will be a member ex officio. He bears the honor of wearing the Commodore's insignia and flying the Commodores flag.
- Section 2 It shall be the duty of the Vice-Commodore to assist the Commodore in the duties of his office and, in the absence of the Commodore, to act in his place at meeting.
- Section 3 It shall be the duty of the Rear Commodore to assist the Commodore in the duties of his office, and in the absence of both Commodore Vice-Commodore, he shall act as Commodore at meeting. He shall also assume the duties of Floats and Docks Committee Chairman.
- Section 4 It shall be the duty of the Fleet Captain to plan, promote, and execute all Club cruises. He shall also assume the duties of Moorings Committee Chairman.
- Section 5 It shall be the duty of the Recording Secretary to keep an accurate record of the proceedings of all meeting of the Club and to have charge of and preserve all records of the Club. He shall deliver such records to his successor of office.

# Edgely Boat Club

- Section 6 It shall be the duty of the Treasurer to keep account with each member and to keep and hold all funds of the Club, which shall be deposited in a bank in the name of the Club. He shall keep a full and accurate account of his receipts and disbursements and shall report monthly on the condition of the treasury. He shall disburse the funds of the Club by a majority vote of the members present at any meeting of the Club. He shall pay all bills by check (except petty cash) countersigned by the Commodore when approved by the Club. He shall give a summation of receipts and disbursements at the end of his term or terms of office. All regular utility bills are paid automatically.
- Section 7 It shall be the duty of the Membership Chairman to handle applications and correspondence for new members, to keep an up-to-date list of all members' addresses and telephone numbers, to handle Club insignia patches and advertising paraphernalia. He is also to keep an accurate record of attendance at meetings and of work hours completed. He shall post a notice in the Clubhouse as to the work hours needed for that year. He shall notify the Treasurer in writing as to the proper fines due from any member by the end of January.
- Section 8 It shall be the duty of a Trustee to take charge of the building and all property of the Club and he shall see that the same is kept in good order and repair. He shall make recommendations at the meeting for such purposes. He shall not contract any bills without the consent of the Board of Directors except when the lack of emergency repairs would jeopardize the safety of life or property.
- Section 9 No officer shall be allowed to contract for any goods or services in excess of \$100 unless brought before and approved by the general membership.
- Section 10 The advising Trustee shall not be elected. This office shall be held by the immediate Past-Commodore for a term of one year. If the Commodore is re-elected for another term, the office of Advising Trustee will become and remain vacant until a new Commodore is elected. The immediate Past-Commodore may decline this office; in which case, the office will remain vacant.
- Section 11 Any officer absenting himself from three (3) consecutive meeting, regular or officer's without just cause, shall be notified by the Secretary, and his office shall be declared vacant at a regular meeting following said three (3) consecutive meeting by a majority vote of members present at that meeting. If such a case applies to the Recording Secretary, the Membership Chairman shall send the appropriate notice. When a vacancy occurs in any office, it shall be filled by ballot vote at the next regular or special meeting.

# Edgely Boat Club

## ARTICLE V

- Section 1 The membership of the Club shall be limited to the number of members who, by the end of January of each year, are completely paid up of all monies due. No additional members are to be added, unless by unanimous vote of the members present and voting at a regular meeting. Fifty Five (55) members is the maximum number of members allowed for the Club.
- Section 2 Any person eighteen (18) years of age may apply for membership in the Club and must be sponsored by an Active member. An application must be submitted prior to a regular meeting. Such application will be given to the Membership Chairman. The applicant will be introduced to the Club members at a regular meeting. The applicant will be allowed to remain at the meeting until "New Business" is called. A vote of the active members present will then be taken. One dissenting vote by any active members against an applicant will void the application. A dissenting vote should be accompanied by valid reasons.
- Section 3 Any person under the age of eighteen (18) must be accompanied by an adult member.
- Section 4 Once a member is voted into the Club, he shall be placed on a one-year probationary period. If, at the end of this time, he is not in good standing, he could be voted out by a majority vote of the Board of Directors. No refund of money will be made in this instance.
- Section 5 A copy of the *Constitution and By-Laws* and *Rules and Regulations* shall be issued to each member and to any new member.

## ARTICLE VI

- Section 1 Members shall be classified as Active, Honorary Life, and Social. Only boat owners are eligible for Active membership. (A boat is defined as any water craft whose ordinary means of propulsion is other than oars or paddles)
- Section 2 An Active member is one who pays the stipulated initiation fee and dues and performs the required work hours or pays the proper fines. He is entitled to all privileges of the Club and facilities and the right to vote on Club affairs.
- Section 3 All members must pay a yearly membership fee of four hundred dollars (\$400) by the end of January. Failure to pay the required fee by the end of January will automatically cancel the person's membership in the Club
- Section 4 A re-entry fee of \$25 plus any outstanding fines will be required, in addition to the yearly membership fee, for re-instatement.

# Edgely Boat Club

- Section 5 All members must complete a total of eighteen (18) work hours by December 31<sup>st</sup> of each year. Work hours may be worked or paid for. The value of a "Work hour" is fifteen (15) dollars per Work hour. For members not working their required work hours, a fine of twenty- two dollars and fifty cents (\$22.50) per hour will be levied for each hour not worked. An Active member can pay for their first six (6) Work hours at a rate of thirty (30) dollars per hour. The additional Work hours of twelve (12) are charged at a rate of fifteen (15) dollars an hour. A member may not use the facilities, including the ramp, or moorings after Opening Day unless that member has either worked or paid for their six (6) Work hours. If a member has not worked their six (6) Work hours prior to Opening Day, those hours must be paid to the Club at the rate of Thirty (\$30) per hour. Failure to meet this obligation shall mean forfeiture of membership. In such an event, the member will be treated as a new member in addition to owing the fines.
- Section 6 A Social member is one who pays yearly dues of \$150. Such a member joins only for social reasons and must be an Active member for a minimum of three (3) years. A social member is not obligated to attend meetings or to complete any work hours, however, he is not entitled to vote or hold office, and he is not, under any circumstances to use waterfront facilities for the purpose of boating. Social membership may only be utilized by members due to illness, injury, or lack of boat. This action must be approved by the Board of Directors. Any Social member who uses waterfront facilities for the purpose of boating will automatically be obligated to be considered an Active member and must satisfy all requirements of Article VI, Section 5 (*If a Member changes their status from Social to an Active Membership, the appropriate General Membership dues, work hours and required meeting attendance will be applicable for that said member*)
- Section 7 An Honorary Life Member is one who has been so honored by a unanimous vote of the members present at a regular meeting because of his long and meritorious service to the Club. He is entitled to all privileges of the Club, including voting and holding office. He is not required to pay dues or assessments or to complete work hours. He shall be issued a special Honorary Life Member membership card from the Club.
- Section 8 All new members must have completed or paid for their (6) six work hours before using waterfront facilities. (See Article VI, Section 5) In addition, all new members must post a bond equivalent to the other required (12) twelve work hours for a total of \$180. This amount is to be paid along with the Club dues and the initiation fee upon acceptance of the new member into the Club. Said bond is to be deposited in the Club treasury. Upon completion of the (12) twelve work hours, said bond is to be refunded to the new member. Failure to complete work hours will result in loss of money in accordance with the number of work hours not completed. Article V, Section 4 shall also apply.
- Section 9 Any new member joining the Club from July or thereafter shall pay regular dues and initiation, but one work hour shall be subtracted from the required (18) eighteen for each month from July that he is not a member of the Club
- Section 10 If an application for membership is rejected; the applicant may not again apply for membership for a period of one year.

# Edgely Boat Club

- Section 11 A member may tender his resignation in writing accompanied by any Club property. Such resignation may be accepted if the member is not indebted to the Club. Any member who resigns, is expelled, or otherwise loses his membership, shall forfeit all rights to and assets in the Club.
- Section 12 Any member using someone else's powerboat must secure approval of the Board of Directors. Each case will be considered on an individual basis. No member may have more than one powerboat and one trailer on the Club's premises at one time for his personal use, unless approved by the Board of Directors. Said powerboat must be used personally by the member who must be with the boat at all times and who may have guests. Replacement boat MUST be equipped according to all State and Club regulations. Violators are subject to the Rules of the Club as per item six (6) under the heading "General Rules."

## ARTICLE VII

- Section 1 The Club shall have the authority to assess the membership by a majority vote at any regularly scheduled meeting, provided the members have been notified of such anticipated action prior to the meeting.
- Section 2 The assessments may be levied on either services or cash or both and will be administered by a Committee, which will include all officers of the Club, with the Commodore acting as Chairman.
- Section 3 Assessments are to be levied to ensure equal distribution of work or cash necessary in the maintenance and upkeep of the Club by all members.
- Section 4 In the event of the voluntary or in voluntary disbanding of the Club, all assets of the Club shall revert, on a pro-rata basis, to the Active members who are in good standing at the time.
- Section 5 No resolution for disbanding shall be acted upon until due notice has been sent to each member nor until one month shall have elapsed since the offering of the resolution.
- Section 6 The passage of such a resolution shall require a two-thirds majority of voting members present.

## ARTICLE VIII

- Section 1 The Marine Committee shall consist of the Floats and Docks Committee Chairman and the Mooring Committee Chairman.
- Section 2 The Floats and Docks Committee shall be the Rear Commodore. He shall have on his committee the number of members needed for the building, maintaining, placing and removal of floats from the water. He shall set the dates needed to accomplish the work. He shall supervise and make recommendations to the membership on the needs for supplies to maintain floats and docks in good order.

# Edgely Boat Club

Section 3      The Mooring Committee Chairman shall be the Fleet Captain. He shall have on his committee the number of members needed for the placement and removal of all moorings. He shall set the dates needed to accomplish this work. The Fleet Captain shall see that all moorings meet the proper requirements as per Pennsylvania State Laws and Club rules before moorings are placed in the river. He shall also direct the placement and removal of such moorings and recommend to the membership any supplies or equipment needed. He shall also recommend to the general membership as to the positions of such moorings as to rank, seniority, etc. It is also the responsibility of the Mooring Chairman to check that each moored boat carries liability insurance. Each member mooring a boat must furnish a copy of such insurance to the Fleet Captain.

## *ARTICLE IX*

Section 1      Any member wishing to place his vessel on Club grounds for storage for the winter season will be charged a fee of \$50. Said fee is to be paid by the January regular meeting. The vessel must be removed from the storage area by the Club's annual Opening Day ceremonies.

## *ARTICLE X*

Section 1      No person or persons shall take from the Clubhouse or from the grounds any article belonging to the Club or to another person except by permission of the Board of Directors.